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## SUPPLIER DATABASE REGISTRATION

### INVITATION TO PROSPECTIVE SUPPLIERS AND SERVICE PROVIDERS TO APPLY FOR REGISTRATION ON THE MOSES MABHIDA STADIUM SUPPLIER DATABASE AND UPDATING OF SUPPLIER DETAILS

#### **NEW APPLICANTS:**

The Moses Mabhida Stadium (MMS) is calling on all service providers who intend doing business and /or dealing with the eThekweni Municipality to ensure that they are registered on the Treasury Centralised Database. Once Suppliers/ Service Providers have successfully registered on the Treasury Centralised Database, they would be allowed to register on the MMS procurement database.

This is (done) in line with clause 14 of the eThekweni Municipal Supply Chain Management Policy which requires the Municipality to establish and keep a list of accredited prospective providers of goods and services that could be used for the procurement purposes.

Moses Mabhida Stadium reserves the right to deal only with suppliers that have been registered and accredited on the database "Treasury Centralised Database". Duly registered suppliers are allocated a reference number (PR number) which they shall always quote when they make proposals or queries with MMS. Non-registered suppliers will not be considered and / or compensated for the services rendered or goods that have been supplied to MMS.

#### **SERVICE PROVIDERS ALREADY REGISTERED ON THE MMS DATABASE :**

The service providers that are already registered on the MMS Database are expected to submit updated documents to the stadium. (ie: An original updated Tax clearance, valid BBBEE Certificate, National Treasury database certificate.

#### **COLLECTION POINT:**

The Vendor Registration forms are obtainable suppliers are obtainable from the following address:

44 Isaiah Ntshangase Rd, Durban, 4001 or downloaded from the MMS website which is as follows or alternatively downloaded from the following link: <http://www.mmstadium.com/vendor-registration/>

Completed vendor forms must be hand delivered at MMS – Security Office.

#### **Submission Requirements**

- **Only the 6 CORE business / commodities must be stated;**
- **No e-mailed or faxed submissions will be accepted.**
- **Only submissions that comply with all the requirements and submitted by the closing date and time will be listed on our database.**

Queries in respect of this registration should be addressed to Hlonipani in writing on e-mail: [hlonipaniM@mmsdurban.co.za](mailto:hlonipaniM@mmsdurban.co.za).

No briefing sessions will be held and MMS reserves the right to conduct site visits where deemed necessary.

An invitation for registration of service providers on the database interested in doing business with is extended to suppliers and service providers the MMS database for the following:-

1. Advertising;
2. Assets maintenance and repairs
3. Corporate clothing and corporate gifts;
4. Document services;
5. Human resources and related services;
6. IT & related services;
7. Logistics and household items;
8. Maintenance and related services;
9. Printing and related services;
10. Professional services: forensic investigations;
11. Professional services: conference and seminars;
12. Rental / hire of equipment and transport;
13. Professional services / other;
14. Security;
15. Storage, records management and related services;
16. Catering services;
17. Supply of food and beverage products;
18. Event related services;
19. Supply of furniture and equipment;
20. Branding and marketing services;
21. Hardware services;
22. Screened sand / fertilizer;
23. Other (Specify)
24. Provide services for Thermal DB's, Transformers, Lighting control, Halaal Catering, Trainings

Closing date for submission of all forms will be the **15<sup>th</sup> of December 2016 at 15:00**. Only registered service providers will be used after the closing date.